

**CONSTITUTION AND BYLAWS
OF THE
KENT COUNTY RETIRED SCHOOL PERSONNEL ASSOCIATION, Inc.**

ARTICLE I - NAME

- The name of this organization shall be the

KENT COUNTY RETIRED SCHOOL PERSONNEL ASSOCIATION, Inc.

ARTICLE II - MISSION

- To advocate for public education
- To support local initiatives that benefit children and their families
- To keep abreast of innovations, initiatives and strategies that pertain to the education of students
- To provide feedback to the local and state Boards of Education on policies including the school system's operating budget that affect public education.
- To operate as a non-profit organization
- To improve the general well being of retired teachers, administrators and support personnel who were directly involved with educational programs
- To keep members informed of activities of the association and of news pertaining to the profession and retirement
- To initiate and support legislation that benefit education personnel
- To promote good fellowship among its members
- To collaborate with Maryland Retired School Personnel Association and the AARP (American Association of Retired Persons).
- Provide scholarships for Kent County high school seniors and other community projects in education within the Maryland communities.

ARTICLE III - MEMBERSHIP

- Teachers, administrators and support personnel who support the mission of this organization and have been actively associated with the Kent County School System or other school systems

within or outside the State of Maryland, shall be eligible for active membership in this association upon payment of annual dues.

- Emeritus Membership – Emeritus Membership shall be awarded to those members who have reached the age of ninety and thereafter, shall be exempt from further payment of dues.
- Association membership, upon payment of local dues, may be granted to the spouse of a member or a deceased member. These members may neither vote nor hold office.

ARTICLE IV – AFFILIATION

This Association shall be affiliated with Maryland Retired School Personnel Association and National Retired Teachers Association, a division of the American Association of Retired Persons Educator Community.

ARTICLE V – FINANCE

- The fiscal year of the Association shall be July1 to June 30 .
- An audit of the financial records of this Association shall be made every two years.
- The annual dues of this association shall be fifteen (\$15) dollars, payable at the beginning of each fiscal year or at the October meeting. State dues are forty- five (\$45.00) dollars per year.
- Annual dues may be changed upon the recommendation of the Executive Committee and approved by the members.
- Travel expenses for out-of-county meetings, not reimbursed by the State of Maryland, will be reimbursed to the driver at the rate the State pays per mile. A bill must be submitted to the treasurer.
- The Executive Committee shall serve without compensation. They may be reimbursed for expenses reasonably incurred on behalf of the organization.

ARTICLE VI – OFFICERS AND THEIR DUTIES

Officers of the organization shall be Immediate Past President, President, Vice President, Recording Secretary, Treasurer, and Assistant Treasurer. The term of office shall be two years effective July 1st following the election.

- Immediate Past President shall:
 - Act in an advisory capacity to the Executive Committee
- President shall:

- Preside at all meetings of the Association and Executive Committee
- Act in the capacity of ex-officio member of all committees except the Nominating Committee

- Appoint all committee chairpersons
- Sign all checks in the absence of the Treasurer
- Attend Maryland State meetings with local delegates
- Vice President shall:
 - Act as assistant to the President
 - In the absence of the President perform that officer's duties
 - Automatically become President at the end of the sitting President's term
- Recording Secretary shall:
 - Take minutes and maintain a record of all business transacted at the regular meetings, special meetings, and the meetings of the Executive Committee
 - Perform other duties pertinent to the office
- Treasurer shall:
 - Receive and disburse all monies of the Association
 - Keep an accurate record of the receipts and disbursements
 - Present a statement of account at each meeting
 - Work closely with the Membership Chairperson (s) and with the appointed Auditing Committee
- Assistant Treasurer shall:
 - Perform the duties of the treasurer in the absence or inability of the sitting treasurer to perform the duties of that office
 - The President shall serve as the assistant treasurer until the office of the treasurer is filled

ARTICLE VII- EXECUTIVE COMMITTEE

- The elected officers and the chairpersons of standing committees constitute the Executive Committee
- Nomination for offices shall be made by a nominating committee of three members appointed by the President at least two months

preceding the June meeting. Additional nominations may be made from the floor.

- A vacancy occurring in an office shall be filled by a vote of the Executive Committee. The period shall be for the unexpired term.

ARTICLE VIII- STANDING COMMITTEES

- There shall be the following standing committees:
Legislative/Education, Membership/Pre-Retirement, Bylaws, Archives, Program, Sunshine, , Community Service, Newsletter, Hospitality, Scholarship , and Nominating

ARTICLE IX – MEETINGS

- There shall be four (4) meetings a year on the first Thursday of October, December, March and June.
- The Executive Committee shall meet prior to each Association meeting on the first Thursday in September, November, February, and May.
- The June meeting shall be considered as the Annual Meeting of the Association.

ARTICLE X- PARLIAMENTARY PROCEDURE

- Twenty members present at an Association meeting shall constitute a quorum for the transaction of business.
- A majority vote of approval of members present at any meeting shall be required for the passage of any motion.
- Robert’s Rules of Order shall be the Parliamentary guide for this Association.
- Bylaws may be reviewed when a new president takes office.

ARTICLE XI – DISSOLUTION

. In the event or upon the dissolution of the Corporation, the Executive Committee shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all the assets of the Corporation exclusively for the purposes of the Corporation to such organization(s) organized for charitable and educational purposes.

. Any such assets not so disposed of shall be disposed of by the appropriate state court in the county in which the principal office

is then located, exclusively for such purposes or to such organization(s), as said Court, shall determine which are organized and operated exclusively for such purposes.

ARTICLE XII – CONFLICT OF INTEREST

. No member, committee chair or officer of the Kent County Retired School Personnel Association, Inc. shall have, as an individual, any interest or title to the assets of the Kent County Retired School Personnel Association, Inc and such assets shall be devoted exclusively to its purpose.

.No Kent County Retired School Personnel Association, Inc. officer, committee member or a member of his/her family shall gain financial or material benefit due to the position held without prior approval of the Executive Committee.

ARTICLE XIII – RECORDS

. Complete and correct books and records of accounts along with minutes of the proceedings of the Executive Committee, and all committees shall be kept. A record of the names and addresses of the Executive Committee as well as its articles of incorporation, current Bylaws, and any policies must be kept. The corporation shall make available to the public its application to the IRS for tax exempt status, its IRS determination letter and its most recently filed IRS form 990.

Adopted by the Executive Committee this __7th_ day of
__February____
2019.

Jean Wright	2/7/2019
_____ President	_____ Dated

I, the undersigned, being Secretary of the Corporation, hereby Certify that the above is a true, complete and accurate copy of the Bylaws adopted by the Executive Committee.

Teresa Bostic, Secretary	2/7/2019	Dated
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